

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers**

Mohave County Administration Building, 700 W. Beale St., Kingman, AZ 86401

5:30 PM

ACTION AGENDA

Tuesday, April 2, 2019

****A member of the Common Council may be attending the meeting telephonically****

WORKSESSION

ALL WORK SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of the work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

1. Form Based Code
2. Sidewalk Obstruction Ordinance Discussion
3. Special Event Process Discussion
4. Work Session Discussion

REGULARMEETING

ESTIMATED START TIME OF REGULAR MEETING IS 7:00 P.M.

**CALL TO ORDER AND ROLL CALL --- ALL COUNCIL MEMBERS
WERE PRESENT EXCEPT COUNCILMEMBER WATKINS WHO WAS
EXCUSED.**

INVOCATION

Invocation will be given by Imam Umar Farooq Mahmood of Masjid-E-Ibrahim Mosque

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVALOFMINUTES

2. APPOINTMENTS

a. Clean City Commission Appointment

The Clean City Commission currently has two vacancies. Regina Garcia and James Hildebrand have both applied to serve on the Commission. However, both applicants reside outside the city limits. The Commission currently has a member who lives outside the city limits. Therefore, in accordance with the Kingman Municipal Code, the Council may appoint one of the applicants, but not both. **Staff recommends appointing either Regina Garcia or James Hildebrand to the Clean City Commission.**

MOTION TO APPOINT REGINA GARCIA TO THE CLEAN CITY COMMISSION WAS APPROVED BY A VOTE OF 6-0.

3. AWARDS/RECOGNITION

a. Work Zone Awareness Week Proclamation

Proclamation for Work Zone Awareness Week April 8th - 12th.

b. Week of the Young Child Proclamation

Proclamation for Week of the Young Child

4. CALLTOTHEPUBLIC-COMMENTSFROMTHEPUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

5. CONSENTAGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Transfer ownership of a 2005 Honda Odyssey from the Kingman Police Department to the Bullhead City Police Department

On June 26, 2018, a 2005 Honda Odyssey was forfeited to the State of Arizona and allocated to the Kingman Police Department/M.A.G.N.E.T. The vehicle was seized for forfeiture as a result of a criminal investigation by the M.A.G.N.E.T. task force. The M.A.G.N.E.T. Board of Directors voted unanimously to approve a request to transfer ownership of the above listed vehicle from the Kingman Police Department to the Bullhead City Police Department. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

b. Approval of Job Order Proposal from Freiday Construction for Sewer Line Replacement on Beale Street, ENG16-0060

On September 4, 2018 the Council approved a Job-Order-Contract with Freiday Construction for Underground Utility Pipeline Construction & Related Infrastructure. Staff asked Freiday Construction for a Job Order Proposal for project ENG16-0060 which consists of approximately 370 linear feet of 8" PVC Sewer Line, three new manholes and other related work. This work will take place on Beale Street between Fifth and Sixth Streets with a short extension on Sixth Street. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

c. Transfer ownership of a 2011 Dodge Pickup from Kingman Police Department/MAGNET to the Kingman Police Department

A 2011 Dodge Pickup was forfeited to the State of Arizona and allocated to the Kingman Police Department/MAGNET. The vehicle was seized for forfeiture as a result of a criminal investigation by the MAGNET task force. The MAGNET Board of Directors voted unanimously to approve a request to transfer ownership of the above listed vehicle from the Kingman Police Department/MAGNET solely to the Kingman Police Department. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

- d. **Andy Devine Mill and Fill (Stockton Hill to Michael)**
Proposed Mill and Fill of Andy Devine from Stockton Hill to Michael using the remaining TPT funds. **Staff recommends authorizing the Mayor to sign the Job Order Proposal as presented and award of the project to McCormick Construction. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- e. **Liquor License Application - Good 2 Go**
Applicant Jodi Vurnovas of Good 2 Go has applied for a Series #10 Beer and Wine Store Liquor License for a store located at 915 W. Beale Street in Kingman. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- f. **Award of Bid; Two (2) 1/2 Ton, 4 WD, Crew Cab trucks for Park Department**
The City of Kingman Parks and Recreation Department solicited for bids for Two (2) 2019 1/2 Ton, Four Wheel Drive, Crew Cab trucks. A total of 2 bids were received with the lowest bid being Martin Swanty Chrysler of Kingman, AZ - \$60,959.04. **Staff recommends approval. THIS ITEM WAS PULLED FROM THE CONSENT AGENDA BY STAFF AND WAS NOT DISCUSSED OR CONSIDERED.**
- g. **Procurement Code**
Council directed staff to proceed with the updated procurement code, including reformatting several of the sections and providing an index section. This is the completed version of the new procurement code with an effective date of July 1, 2019. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

6. OLDBUSINESS

7. NEWBUSINESS

- a. **Public hearing and consideration of Resolution No. 5200 for the approval of a conditional use permit (CUP) to allow park model spaces within AAA Mobile Home Park located at 2023. E Morrow Avenue**
Ava Page, applicant, and AAA Mobile Home Park LLC property owners, have requested a conditional use permit (CUP) to allow for 6 park spaces in AAA Mobile Home Park to be occupied by park models. The property is located at 2023 E. Morrow Avenue and is zoned R-MH-6: Residential, Manufactured Home, 6,000 square foot lot minimum. A site plan has been submitted which conforms to all requirements of the Park standards and CUP requirements of the Kingman Zoning Ordinance. **Staff recommends approval of Resolution No. 5200. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- b. **Public hearing and consideration of Resolution No. 5201 authorizing a one-year renewal and modification of a Conditional Use Permit (CUP) for a mini-storage facility at 3345 E. Andy Devine Avenue**
On March 6, 2018 the Kingman Common Council approved Resolution No. 5132 granting a Conditional Use Permit for a mini-storage facility located at 3645 E. Andy Devine Avenue. Jed Noble with Civil Works Engineering, applicant, and Edward Dunham, property owner, have requested a Conditional Use Permit for an extension of time of the CUP and have also requested a modification of the CUP to allow a caretaker's residence on the subject property. **Staff recommends approval of Resolution No. 5201. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

8. DEPARTMENT REPORTS

- a. **Municipal Leadership Services for Fire Districts featuring Fire Chief**

Mark Gaillard from Flagstaff

9. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY
MANAGER

*Limited to announcements, board and commission liaison reports,
availability/attendance at conferences and seminars.*

10. COUNCIL REQUESTS FOR FUTURE WORK SESSION AGENDA ITEMS
AND/OR CALENDAR ADJUSTMENTS

ADJOURNMENT --- **MOTION TO ADJOURN WAS PASSED BY A VOTE OF 6-0.**